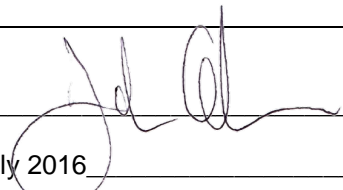


Record of an Individual Cabinet Member Decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision made by	John Cotton
Key decision?	Yes
Date of decision (same as date form signed)	
Name and job title of officer requesting the decision	Rona Knott Senior Planning Policy Officer
Officer contact details	Tel: 07717 271934 Email: rona.knott@southandvale.gov.uk
Decision	To: agree the Decision Statement (attached) on the Sonning Common Neighbourhood Plan.
Reasons for decision	<p>1. The council has committed to supporting neighbourhood planning in its Strategic Objective on facilitating sustainable communities, and more specifically through the commitment in the Corporate Plan 2016-2020 of 'Strongly supporting the development of neighbourhood plans for our towns and villages'.</p> <p>2. The Sonning Common Neighbourhood Plan ('the Plan') makes appropriate allocations for Sonning Common. This is having regard to the requirement for 138 homes derived from the council report agreed by councillors in September 2013. The Plan also allocates additional homes beyond this as a share of the additional homes needed as a result of the SHMA. The new homes will contribute to the council's five year housing land supply.</p> <p>3. Sonning Common Parish Council submitted the Sonning Common Neighbourhood Plan to SODC in January 2016, and after an assessment that the plan met the Basic Conditions as stipulated in the legislation, the council appointed Mr Nigel McGurk as independent Examiner to examine the Plan. The Plan has been successful at examination, with the Examiner's report, received in May 2016, concluding that subject to the modifications proposed, the Sonning Common Neighbourhood Plan should proceed to a referendum.</p>
Alternative options rejected	Alternative options would be:

	<p>1) to reject some or all of the independent Examiner's recommendations. This option is not necessary as officers and the parish council accept all the recommendations made by the Examiner, and to reject any changes could trigger a further period of public consultation.</p> <p>2) to decide not to proceed to referendum on the Neighbourhood Plan. This option is not recommended as officers and the parish council support the plan for the reasons set out in the recommendations section.</p>			
Legal implications	The Neighbourhood Plan will become part of the development plan and will be used to make planning decisions in the Neighbourhood Area.			
Financial implications	The referendum will be paid for by the Council. The Council will receive grant funding from DCLG to cover the cost of the referendum.			
Other implications	None			
Background papers considered	<p>1. SODC Decision Statement on the Sonning Common Neighbourhood Plan</p> <p>2. Sonning Common Neighbourhood Development Plan Submission Version</p> <p>3. Examiner's Report on the Sonning Common Neighbourhood Plan</p>			
Declarations/conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?	None			
List consultees		Name	Outcome	Date
	Ward councillors	Paul Harrison	Raised concerns with allocation of land in the AONB and access to Lambourne Road.	20.07.16
		Will Hall	No comments received	
	Legal	Ian Price	Response received – no comments	13.07.16
	Finance	Paul Sheppard	The council receives grant funding to cover the cost of the referendum.	25.07.16
	Human resources	N/A		
	Sustainability	N/A		
	Diversity and equality	Cheryl Reeves	Response received – no EqlA has been	14.07.16

			submitted, however, this is not a requirement for neighbourhood plans.	
	Communications	Shona Ware	Response received – no comments	18.07.16
	Strategic Management Board	Adrian Duffield	Approved for cabinet member consideration	25.07.16
Confidential decision? If so, under which exempt category?	No			
Call-in waived by Scrutiny Committee chairman?	No			
Has this been discussed by Cabinet members?				
Cabinet portfolio holder's signature To confirm the decision as set out in this notice.	Signature  Date 29 th July 2016			

ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.

For Democratic Services office use only		
Form received	Date:	Time:
Date published to all councillors	Date:	
Call-in deadline	Date:	Time:

Guidance notes

1. This form must be completed by the lead officer who becomes the contact officer. The lead officer is responsible for ensuring that the necessary internal consultees have signed it off. The lead officer must then seek the Cabinet portfolio holder's agreement and signature.
2. Once satisfied with the decision, the Cabinet portfolio holder must sign and date the form and return it to the lead officer who should send it to Democratic Services immediately to allow the call-in period to commence. Tel. 01235 540307 or extension 7307.
Email: democratic.services@southandvale.gov.uk
3. Democratic Services will then publish the decision to the website (unless it is confidential) and send it to all councillors to commence the call-in period (five clear working days). The decision cannot be implemented until the call-in period expires. The call-in procedure can be found in the council's constitution, part 4, under the Scrutiny Committee procedure rules.
4. Before implementing the decision, the lead officer is responsible for checking with Democratic Services that the decision has not been called in.
5. If the decision has been called in, Democratic Services will notify the lead officer and decision-maker. This call-in puts the decision on hold.
6. Democratic Services will liaise with the Scrutiny Committee chairman over the date of the call-in debate. The Cabinet portfolio holder will be requested to attend the Scrutiny Committee meeting to answer the committee's questions.
7. The Scrutiny Committee may:
 - refer the decision back to the Cabinet portfolio holder for reconsideration or
 - refer the matter to Council with an alternative set of proposals (where the final decision rests with full Council) or
 - accept the Cabinet portfolio holder's decision, in which case it can be implemented immediately.